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From: Thomas, Andrea - DIA [Andrea.Thomas@flydenver.com]
Sent: Thursday, September 17, 2009 9:11 AM
To: #DIA-Ground Trans Group
Subject: ADBD Minutesfor 09-09-09

Please view the Advisory Board Minutes of September 9, 2009 below:

**GROUND TRANSPORTATION ADVISORY BOARD
MEETING MINUTES
September 9, 2009**

The meeting was called to order at 10:00 a.m. by John Hafer, 2009 Board Chairman.

Attendees: Terry Smith, (DIA GT), John Opeka (PUC), Ramundo Perez (Security), John Hafer (A Custom Coach), Bob Feder (Limo-DIA & More), Shane Stickel (Presidential), Wayne Roberson (Yellow Cab), Tim Ewals (CME-Vail Resorts), Khalid Elmanouzi (#1 A + Airport Shuttle), Pete Muniz (RTD), Dave Ruby (A-1 Airport Express), Nouredine Loraoui (Big Sky Shuttle)

INTRODUCTION

Security Update

Ramundo Perez (Security) handed out pamphlets with information about the new Airport Security Badging Office (view attachment). These brochures are also available at the Holding Lot. The new location will be available to GT companies as of November 9, 2009 allowing Security to test their systems before the grand opening on December 1, 2009.

Every company is currently in compliance with the authorizing agent class requirements.

OLD BUSINESS

Those companies that have not submitted their Renewal Permits to the GT office were placed on administrative hold on Tuesday, September 8, 2009. At this point, about 35 permits are still outstanding. Those who need to sign their Renewal Permits can do so at the Holding Lot or call 303-342-4060 to have a permit sent out by mail.

Airport staff is planning on having a taxi meeting in October. The meeting will focus on the taxi rotation, and related issues. The four cab operators will receive a notice specifying the exact date and time.

The current average wait time after implementation of the taxi rotation is being analyzed, but average cab trips per vehicle at DIA have increased. Extra cabs have only been needed in rare instances thanks to the faster return of the scheduled taxis.

The valet process has been streamlined and is working smoother now. In order to avoid confusion, John Hafer suggested drivers be very specific about what they are requesting (driver meet & greet using valet parking or meet & greet for groups) when communicating with the Holding Lot agents.

Group meet & greets do not require a driver pass. Specific driver meet & greets using Valet Parking require a driver pass as permission to meet clients in the terminal building.

John Hafer also mentioned that the Valet check-out process can be lengthy and suggested for the valet attendants accept coupons upon arrival. Terry Smith advised that due to valet procedures, payment must be presented to the attendant during the departure from the parking area.

It was noted that unauthorized solicitation in conjunction with the valet option has not been observed so far.

NEW BUSINESS

Registered operators are not required to provide a web link on the www.flydenver.com website. However, according to the Non-Tenant Ground Transportation Permit links can be removed if a website contains inappropriate information. Updates to e-mails and website addresses are be made in writing. Contact Casandra Younger at 303-342-4560 or Andrea Thomas at 303-342-4060 for more information.

The Level 5 East exit road is closed as of September 9, 2009 at 8:00 am for road repair. The exit is expected to reopen on September 17, 2009. For the duration of the project all Level 5 traffic will need to exit through the West side. GT agents will be directing direct traffic as needed to alleviate any backups that may occur.

A memo about city **herdic license** requirements and related airport procedures for police officers was recently provided within DPD. All operators are reminded that not possessing a Herdic License when performing for-hire **point-to-point services in Denver County is an ordinance violation.** The inability to produce a herdic license when requested by DPD may result in a citation. Ground Transportation may also ask drivers to produce a herdic license and may contact DPD if the driver fails to comply. A discussion ensued as to when a herdic license is required. Officer Jones will be asked to attend next month's meeting to help clarify herdic requirements.

Please click [here](#) for additional information on herdic licenses.

ADDITIONAL DISCUSSION

A request was made to publish supervisor's phone numbers. Please find a listing of important phone numbers, including supervisors on duty, in the attached Word document.

Tim Ewals informed the attendees that Robert Tschupp will be starting his new position with CME on Monday September 14, 2009.

CME will also change their backwall signs that are displayed at their terminal counter to depict "Fun Life in the Mountains."

Employees will wear new uniforms matching the sign.

CME is also starting a test program in the summer of 2010 to evaluate the customer demand for eight passenger shared-ride executive vans.

The meeting adjourned at 10:46am. The next scheduled Advisory Board meeting is scheduled for October 14, 2009 at 10:00 a.m. in the Holding Lot conference room.

Respectfully submitted,

**Terry Smith
Landside Administrator**

GT Information Line: 303-342-4333